

**Town of Colchester**  
**WJJMS Building Committee**  
**October 8, 2015**  
**WJJMS Media Center**

**Minutes**

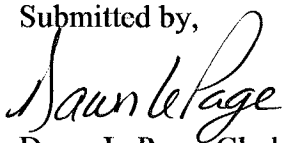
**Members Present:** Thomas Tyler, Anthony Tarnowski, Joe Ruiz, Irene Malsbenden, Steve Wells

**Members Absent:** Paul Picard

**Others Present:** Board of Finance Liaison Art Shilosky; Board of Education Liaison Brad Bernier; Director of Educational Operations Ken Jackson; Board of Selectman Liaison Rosemary Coyle; Selectman Kurt Frantzen; Superintendent Jeff Mathieu; representatives from various construction firms

1. **Call to Order:** Chairman Tyler called the meeting to order at 7:02 p.m..
2. **Citizen's Comments:** None
  - a. **Town Email:** None
3. **Approval of Minutes – September 17, 2015:** I. Malsbenden motioned to approve the minutes of September 17, 2015 changing number 9 to show the motion was seconded by I. Malsbenden, seconded by J. Ruiz. Vote was unanimous. **MOTION CARRIED.**
4. **Resignation of Building Committee member:** Chairman Tyler has written a letter to Mr. DeLucia expression appreciation for the time he spent as a member of the Building Committee.
5. **Discussion and possible action on Architect, CM, and Owner's Rep scopes:** Members discussed and determined the scope of work for Architect. The scope of the work will be attached to the contract. Scope for CM and Owner's Rep will be discussed at a future meeting.
6. **Discussion on communication/social media:** Someone is still needed to handle the Twitter account.
7. **Citizen's Comments:** Petina Killiany and K. Frantzen commented on the environmental portion of the project being contracted separately from the architect.
8. **Adjournment:** S. Wells motioned to adjourn, seconded by I. Malsbenden. Vote was unanimous. **MOTION CARRIED.** Chairman Tyler adjourned the meeting at 8:38 p.m.

Submitted by,

  
Dawn LePage, Clerk

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